

Selma F. Bartlett

Bartlett ES SOT MEETING

MINUTES 11/17

17 November 2022/ 3:30 PM / Bartlett ES

ATTENDEES:

Cheryl Chitupatham, Voting Parent Member
Laurel O'Neil, Voting Parent Member
Brodie Christian, Principal Non-Voting Member
Christine Clayman, Assistant Principal Non-Voting Member
Kathy Butler, Voting Licensed Staff Member
Danielle Johnson-Williams, Voting Non-Licensed Staff Member

AGENDA

Meeting Called to Order at 3:30 pm on Thursday, November 17 by Brodie Christian.

Welcome and Roll Call (Brodie Christian)

Absent Members:

Stephen Silberkraus, Voting Parent Member
Hanzel Alfaro, Voting Licensed Staff Member

Review of Old Business (Brodie Christian)

- Review of October Minutes
- Brief overview of SOT purpose and responsibilities
- Selection of Chair
 - Unanimous vote for Kathy Butler as SOT Chair
- Selection of Vice Chair
 - Unanimous vote for Stephen Silberkraus for Vice Chair
- Selection of Minutes/Note Taker
 - Unanimous vote for Cheryl Chitupatham as Minutes/Note Taker

- Agendas
 - Chair, Kathy Butler, and Principal will work together to ensure agendas of open meetings are created and posted
- Meeting Announcements
 - Chair, Kathy Butler, and Principal will work together to ensure meeting announcements, agendas, and minutes to the school website
- Review of current school year (Fall 2022 - Spring 2023) Budget
 - Slight discrepancy in the School Budget
 - Budget is pending Regional Approval
 - Loss of student enrollment and COSA impact on student enrollment due to Bartlett not being on the list of approved COSA assignments
 - Discussed shared housing and effect on enrollment and impact to school and student enrollment.
 - Differences due to count day held on August 26th
 - District wide decline in students enrolled in CCSD
 - Approximately 500+ students enrolled at Bartlett
- School Performance Plan
 - Deadline to submit SPP with revisions was October 27th
 - Discuss the need to focus on increasing percentages for student growth

Review of New Business (Brodie Christian)

- SPP was submitted
- CCSD Surveys
 - Staff and any Parent/Guardian with Children in the school are eligible to take the survey
 - Survey will be available until 5pm on Friday, December 16, 2022.
 - Participation is needed and encouraged
 - Survey impacts Bartlett's Star Rating

General Discussion (Brodie Christian)

- Agenda Planning
 - No Revisions to the budget and SPP yet
- Future open meetings ○ Discussed and voted to hold future meetings on the third Thursday of the month at 3:30pm.
- Next Meeting (Brodie Christian) ● Next meeting will be held on Thursday, December 15, 2022 at 3:30pm
- Public Comment Period (Brodie Christian) ● Asked for any questions, no questions
- CONCLUDE MEETING ● (Brodie Christian) called to conclude the meeting. Meeting adjourned at 4:00 pm by all members present.