

Selma F. Bartlett

Bartlett ES SOT MEETING

MINUTES 10/20

20 October 2022/ 3:30 PM / Bartlett ES

ATTENDEES:

Cheryl Chitupatham, Voting Parent Member
Laurel O'Neil, Voting Parent Member
Stephen Silberkraus, Voting Parent Member
Brodie Christian, Principal Non-Voting Member
Kathy Butler, Voting Licensed Staff Member
Danielle Johnson-Williams, Voting Non-Licensed Staff Member

AGENDA

Meeting Called to Order at 3:30 pm on Thursday, October 20 by Brodie Christian.

Welcome and Roll Call (Brodie Christian)

Absent Members:

Christine Clayman, Assistant Principal Non-Voting Member
Hanzel Alfaro, Voting Licensed Staff Member

Review of Old Business (Brodie Christian)

- Review of September Minutes

New Business (Brodie Christian)

- Function of the School Organizational Team
 - Brief overview of SOT purpose and responsibilities
- Selection of Chair
 - Unanimous vote for Kathy Butler as SOT Chair

- Selection of Vice Chair
 - Unanimous vote for Stephen Silberkraus for Vice Chair
- Selection of Minutes/Note Taker
 - Unanimous vote for Cheryl Chitupatham as Minutes/Note Taker
- Agendas
 - Chair, Kathy Butler, and Principal will work together to ensure agendas of open meetings are created and posted
- Meeting Announcements
 - Chair, Kathy Butler, and Principal will work together to ensure meeting announcements, agendas, and minutes to the school website
- Review of current school year (Fall 2022 - Spring 2023) Budget
 - Budget deadline is end of October
 - Discuss budget adjustment and impact on school
 - Loss of student enrollment and COSA impact on student enrollment due to Bartlett not being on the list of approved COSA assignments
 - Discussed shared housing and effect on enrollment and impact to school and student enrollment.
 - Differences due to count day held on August 26th
 - District wide decline in students enrolled in CCSD
 - Approximately 500+ students enrolled at Bartlett
- School Performance Plan
 - Deadline to submit SPP with revisions is end of October
 - Discuss the need to focus on increasing percentages for student growth
 - Discuss school losing teachers
 - 2 Kindergarten teachers, 1 kinder teacher resigned, another Kindergarten vacant position was dissolved.
 - 2 teachers surplussed, 1 involuntary and 1 voluntary (saving another teacher in the building).
 - 4 th and 5th grade moving from 4 teachers to 3 teachers.

- General Discussion ((Brodie Christian)
 - Agenda Planning
 - Revision to the budget and SPP
 - Discuss data and students' needs without violating FERPA and laws/policies
- Future open meetings ○ Discussed and voted to hold future meetings on the third Thursday of the month at 3:30pm.
- Next Meeting ((Brodie Christian) ● Next meeting will be held on Thursday, November 17, 2022 at 3:30pm
- Public Comment Period ((Brodie Christian) ● Asked for any questions, no questions
- CONCLUDE MEETING ● Brodie Christian called to conclude the meeting. Meeting adjourned at 4:00 pm by all members present.