



SELMA F. BARTLETT ELEMENTARY SCHOOL

1961 WIGWAM PARKWAY HENDERSON, NV 89074 702-799-5750

Brodie Christian, Principal

Christine Clayman, Assistant Principal

OPEN MEETING AGENDA

SELMA F. BARTLETT ELEMENTARY SCHOOL

School Organizational Team (SOT) Meeting Minutes

Library

Thursday, October 12, 2022

3:30 PM

School Organizational Team Members: All Present

Krysta Ortiz, Voting Parent Member

Alex Tako, Voting Parent Member

Hanzel Alfaro, Voting Licensed Staff Member

Brodie Christian, Principal Non-Voting Member

Stephen Silberkraus, Voting Parent Member

Kathy Butler, Voting Licensed Staff Member

Danielle Johnson-Williams, Voting Non-Licensed Staff Mem.

Christine Clayman, Assistant Principal Non-Voting Member

This meeting agenda is posted publicly on the school website at <http://www.selmabartlett.com/>.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time. □

Minutes:

1.0 Welcome & Roll Call (Chair)

2.0 Old Items: Review of Minutes (Hanzel Alfaro)

3.0 New Items:

- 3.1 FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM. Comments from the principal explaining the function of the School Organizational Team and scope of the Team's advisory authority as stated in the SOT Handouts.
- 3.2 SELECTION OF CHAIR. Discussion and action on selection of the School Organizational Team Chair. The Chair will run future SOT open meetings and post all agendas, meeting minutes, public materials, etc to website as requested by administration. Typically has been a staff member.
- 3.3 SELECTION OF VICE CHAIR. Discussion and action on selection of the School Organizational Team Vice Chair. The Vice Chair will function as the Chair only in the absence of the Chair. Typically has been a parent member.
- 3.4 SELECTION OF MINUTES/NOTE TAKER. Discussion and possible action on the designation of an individual to be responsible for taking minutes during School Organizational Team meetings. The Chair and the principal work together to ensure minutes of open meetings are posted.
- 3.5 AGENDAS. Discussion and possible action on the process for creating agendas for School Organizational Team meetings. The Chair and the principal work together to ensure agendas of open meetings are created and posted.



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3.6 MEETING ANNOUNCEMENTS. Discussion and possible action on assigning responsibility for posting meeting announcements and agendas on the school website.

3.7 Review of current school year (Fall 2023-2024) budget. The budget deadline is coming up soon. The former SOT was involved (Spring 2023-2024) and there are differences due to Count Day held August 26th.

3.8 School Performance Plan/Continuous Improvement Process (SPP/CIP) Status Check 1 is due October 20th. The SPP/CIP is following the Continuous Improvement Team (CIT) model this year. Review/discuss SPP Roadmap update, Master Sheet, prepare for Status Check 1, and the School Year 2022-2023 Nevada School Rating.

4.0 General Discussion (Chair)

4.1 AGENDA PLANNING: Item(s) for Future Agenda: Possible need for revisions to the budget and SPP.

Discussion of data and students' needs without violating FERPA and laws/policies.

4.2 FUTURE OPEN MEETINGS. Discussion and possible action regarding the dates and times of future meetings. Proposed is November 9th at 3:30 PM

5.0 Information

5.1 Next Meeting: Based upon the outcome of Agenda item 4.2

6.0 Public Comment Period: Two (2) minutes maximum allotted per speaker as stated on page 1 of this agenda.