



SELMA F. BARTLETT ELEMENTARY SCHOOL

1961 WIGWAM PARKWAY HENDERSON, NV 89074 702-799-5750

Brodie Christian, Principal

Christine Clayman, Assistant Principal

OPEN MEETING AGENDA

SELMA F. BARTLETT ELEMENTARY SCHOOL

School Organizational Team (SOT) Meeting

Library

Thursday, November 17, 2022

3:30 PM

School Organizational Team Members:

Cheryl Chitupatham, Voting Parent Member

Laurel O'Neil, Voting Parent Member

Hanzel Alfaro, Voting Licensed Staff Member

Brodie Christian, Principal Non-Voting Member

Stephen Silberkraus, Voting Parent Member

Kathy Butler, Voting Licensed Staff Member

Danielle Johnson-Williams, Voting Non-Licensed Staff Mem.

Christine Clayman, Assistant Principal Non-Voting Member

This meeting agenda is posted publicly on the school website at <http://www.selmabartlett.com/>.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the **public comment period** for this meeting may email Brodie Christian, Principal at chrisbc.nv.ccsd.net or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they either emailed or signed up. No one may sign up for another person or yield their time to another person. A person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. In the event that speakers bring up discussion items that do not apply to the SOT's responsibilities or scope of advisory authority (Plan of Operation consisting of School Performance Plan and Strategic Budget), the principal and/or assistant principal will address the discussion item with the speaker at an appropriate time. Speakers may also submit additional comments using email or in writing.

It is asked that speakers be respectful to each other, Team members, the principal and all school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome & Roll Call (Chair)

2.0 Old Items: Review of Minutes (Hanzel Alfaro)

- 2.1 FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM. Comments from the principal explaining the function of the School Organizational Team and scope of the Team's advisory authority as stated in the SOT Handouts.



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- 2.2 SELECTION OF CHAIR. Discussion and action on selection of the School Organizational Team Chair. The Chair will run future SOT open meetings and post all agendas, meeting minutes, public materials, etc to website as requested by administration. Typically has been a staff member.
- 2.3 SELECTION OF VICE CHAIR. Discussion and action on selection of the School Organizational Team Vice Chair. The Vice Chair will function as the Chair only in the absence of the Chair. Typically has been a parent member.
- 2.4 SELECTION OF MINUTES/NOTE TAKER. Discussion and possible action on the designation of an individual to be responsible for taking minutes during School Organizational Team meetings. The Chair and the principal work together to ensure minutes of open meetings are posted.
- 2.5 AGENDAS. Discussion and possible action on the process for creating agendas for School Organizational Team meetings. The Chair and the principal work together to ensure agendas of open meetings are created and posted.
- 2.6 MEETING ANNOUNCEMENTS. Discussion and possible action on assigning responsibility for posting meeting announcements and agendas on the school website.
- 2.7 Review of current school year (Fall 2022-2023) budget. The budget deadline is coming up soon. The former SOT was involved (Spring 2022-2023) and there are differences due to Count Day held August 26th.
- 2.8 School Performance Plan (SPP) deadline is also coming up soon. The SPP "slidedeck" will be presented to continue discussion of Act 3 implementation, which is due to central office October 27th.

3.0 New Items:

Updates on SPP, budget, District news, and CCSD Survey:

Parents/Guardians,

The annual Districtwide Survey for parents/guardians, students, and staff will be open from Tuesday, November 1, 2022, through Friday, December 16, 2022. The survey is intended to provide information for Clark County School District (CCSD) and schools regarding progress toward CCSD priorities and to comply with the requirements of the Board of School Trustees and the Nevada Department of Education. The survey takes less than 10 minutes to complete and is a vital part of CCSD's annual self-assessment.

The survey will be available until 5:00 p.m., Friday, December 16, 2022.

Parent/Guardian Survey:

Parents/Guardians are encouraged to submit their 2022–2023 Districtwide Parent/Guardian Survey online using a computer, laptop, or another mobile device at <https://www.ccsd.net/survey>.

Any parent/guardian with children in the school is eligible to take the survey.

Thank you!

4.0 General Discussion (Chair)

- 4.1 AGENDA PLANNING: Item(s) for Future Agenda: Possible need for revisions to the budget and SPP.

Discussion of data and students' needs without violating FERPA and laws/policies.



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4.2 FUTURE OPEN MEETINGS. Discussion and possible action regarding the dates and times of future meetings. Proposed is December 15th at 3:30 PM

5.0 Information

5.1 Next Meeting: Based upon the outcome of Agenda item 4.2

6.0 Public Comment Period: Two (2) minutes maximum allotted per speaker as stated on page 1 of this agenda.